

# CORPORATE GOVERNANCE REPORT FOR THE QUARTER ENDED 31<sup>ST</sup> DECEMBER, 2022

### i. Composition Of Board of Director

| Ti | Name   | DI | PAN | Cate | S | Initi | Date | Da  | Т | Date  | Whe   | Sta   | En   | De   | С | Wheth   | Dat  | No. of   | No of    | No of   | No of     | Me   | R  |
|----|--------|----|-----|------|---|-------|------|-----|---|-------|-------|-------|------|------|---|---------|------|----------|----------|---------|-----------|------|----|
| tl | of the | N  |     | gory | u | al    | of   | te  | e | of    | ther  | rt    | d    | tail | u | er      | e of | Directo  | Indepe   | membe   | post of   | mb   | e  |
| е  | Direct |    |     | (Cha | b | Dat   | App  | of  | n | Birth | the   | Dat   | D    | S    | r | special | pas  | rship in | ndent    | rships  | Chairper  | ers  | m  |
| (  | or     |    |     | irpe |   | e of  | oint | ces | u |       | dire  | e     | at   | of   | r | resolu  | sing | listed   | Directo  | in      | son in    | hip  | ar |
| М  |        |    |     | rson | С | App   | men  | sat | r |       | ctor  | of    | e    | dis  | e | tion    | spe  | entities | rship in | Audit/  | Audit/    | in   | ks |
| r. |        |    |     | /Exe | а | oint  | t    | ion | e |       | is    | dis   | of   | qu   | n | passed  | cial | includi  | listed   | Stakeh  | Stakehol  | Со   |    |
| /  |        |    |     | cuti | t | men   |      |     |   |       | disq  | qua   | di   | alif | t | ?       | res  | ng this  | entities | older   | der       | mm   |    |
| М  |        |    |     | ve/  | e | t     |      |     |   |       | ualif | lific | sq   | ica  | S | [Refer  | olut | listed   | includi  | Commi   | Committ   | itte |    |
| s) |        |    |     | Non  | g |       |      |     |   |       | ied?  | ati   | ua   | tio  | t | Reg.    | ion  | entity   | ng this  | ttee(s) | ee held   | es   |    |
|    |        |    |     | -    | 0 |       |      |     |   |       |       | on    | lifi | n    | a | 17      |      | [in      | listed   | includi | in listed | of   |    |
|    |        |    |     | Exec | r |       |      |     |   |       |       |       | ca   |      | t | (1A) of |      | referen  | entity   | ng this | entities  | the  |    |
|    |        |    |     | utiv | У |       |      |     |   |       |       |       | ti   |      | u | Listing |      | ce to    | [in      | listed  | including | Co   |    |
|    |        |    |     | e/   |   |       |      |     |   |       |       |       | on   |      | S | Regula  |      | Regulat  | referen  | entity  | this      | mp   |    |
|    |        |    |     | Inde |   |       |      |     |   |       |       |       |      |      |   | tions]  |      | ion 17A  | ce to    |         | listed    | any  |    |
|    |        |    |     | pen  |   |       |      |     |   |       |       |       |      |      |   |         |      | (1)]     | proviso  |         | entity    |      |    |
|    |        |    |     | den  |   |       |      |     |   |       |       |       |      |      |   |         |      |          | to       |         |           |      |    |
|    |        |    |     | t/   |   |       |      |     |   |       |       |       |      |      |   |         |      |          | regulat  |         |           |      |    |
|    |        |    |     | No   |   |       |      |     |   |       |       |       |      |      |   |         |      |          | ion 17A  |         |           |      |    |
|    |        |    |     | min  |   |       |      |     |   |       |       |       |      |      |   |         |      |          | (1)]     |         |           |      |    |
|    |        |    |     | ee)  |   |       |      |     |   |       |       |       |      |      |   |         |      |          |          |         |           |      |    |
| М  | Ashok  | 00 | AGY | C &  |   | 15-   | 01-  |     | 3 | 01-   | No    |       |      |      | Α | NA      |      | 1        | 0        | 0       | 0         |      |    |
| r. | Kuma   | 07 | PG1 | ED   |   | Mar   | Apr- |     | 6 | May   |       |       |      |      | С |         |      |          |          |         |           |      |    |
|    | r Goel | 65 | 248 |      |   | -     | 202  |     |   | -     |       |       |      |      | t |         |      |          |          |         |           |      |    |
|    |        | 53 | E   |      |   | 196   | 0    |     |   | 194   |       |       |      |      | i |         |      |          |          |         |           |      |    |
|    |        |    |     |      |   | 9     |      |     |   | 6     |       |       |      |      | V |         |      |          |          |         |           |      |    |
|    |        |    |     |      |   |       |      |     |   |       |       |       |      |      | е |         |      |          |          |         |           |      |    |
| М  | Gaura  | 00 | ADY | ED   | М | 04-   | 01-  |     | 3 | 24-   | No    |       |      |      | Α | NA      |      | 2        | 1        | 4       | 0         | AC,  |    |
| r. | v Goel | 07 | PG0 |      | D | Apr-  | Apr- |     | 6 | Sep-  |       |       |      |      | С |         |      |          |          |         |           | SC,  |    |
|    |        | 61 | 561 |      |   | 200   | 202  |     |   | 197   |       |       |      |      | t |         |      |          |          |         |           | RC   |    |
|    |        | 11 | Н   |      |   | 7     | 0    |     |   | 3     |       |       |      |      | i |         |      |          |          |         |           |      |    |

|    |        |    |     |    |   |      |      |   |      |    |  | ٧ |     |    |   |   |   |   |     |  |
|----|--------|----|-----|----|---|------|------|---|------|----|--|---|-----|----|---|---|---|---|-----|--|
|    |        |    |     |    |   |      |      |   |      |    |  | e |     |    |   |   |   |   |     |  |
| M  | Anant  | 08 | AC  | ED | С | 27-  | 27-  | 3 | 22-  | No |  | Α | NA  |    | 1 | 0 | 0 | 0 | RM  |  |
| r. | Pande  | 18 | WP  |    | E | Jul- | Jul- | 5 | Mar  |    |  | С |     |    |   |   |   |   | С   |  |
|    |        | 68 | P23 |    | 0 | 202  | 202  |   | -    |    |  | t |     |    |   |   |   |   |     |  |
|    |        | 54 | 51F |    |   | 2    | 2    |   | 196  |    |  | i |     |    |   |   |   |   |     |  |
|    |        |    |     |    |   |      |      |   | 3    |    |  | v |     |    |   |   |   |   |     |  |
|    |        |    |     |    |   |      |      |   |      |    |  | e |     |    |   |   |   |   |     |  |
| М  | Mahe   | 00 | AAA | ID |   | 06-  | 02-  | 6 | 26-  | No |  | Α | Yes | 02 | 3 | 1 | 3 | 1 | AC, |  |
| r. | sh     | 01 | PM2 |    |   | Jul- | Sep- | 0 | Sep- |    |  | С |     | -  |   |   |   |   | NR  |  |
|    | Prasa  | 67 | 948 |    |   | 198  | 201  |   | 194  |    |  | t |     | Se |   |   |   |   | C   |  |
|    | d      | 68 | M   |    |   | 7    | 9    |   | 0    |    |  | i |     | p- |   |   |   |   |     |  |
|    | Mehr   |    |     |    |   |      |      |   |      |    |  | ٧ |     | 20 |   |   |   |   |     |  |
|    | otra   |    |     |    |   |      |      |   |      |    |  | e |     | 19 |   |   |   |   |     |  |
| М  | Yashw  | 00 | AFU | ID |   | 30-  | 30-  | 6 | 30-  | No |  | Α | NA  |    | 1 | 1 | 2 | 0 | AC, |  |
| r. | ardha  | 00 | PP5 |    |   | Jul- | Jul- | 0 | May  |    |  | С |     |    |   |   |   |   | SC, |  |
|    | n      | 87 | 690 |    |   | 202  | 202  |   | -    |    |  | t |     |    |   |   |   |   | NR  |  |
|    | Podda  | 49 | N   |    |   | 0    | 0    |   | 197  |    |  | i |     |    |   |   |   |   | C   |  |
|    | r      |    |     |    |   |      |      |   | 0    |    |  | ٧ |     |    |   |   |   |   |     |  |
|    |        |    |     |    |   |      |      |   |      |    |  | е |     |    |   |   |   |   |     |  |
| M  | Satpal | 00 | AAO | ID |   | 30-  | 30-  | 6 | 01-  | No |  | Α | NA  |    | 3 | 3 | 3 | 1 | NR  |  |
| r. | Kuma   | 06 | PA5 |    |   | Jul- | Jul- | 0 | Apr- |    |  | С |     |    |   |   |   |   | C   |  |
|    | r      | 14 | 916 |    |   | 202  | 202  |   | 195  |    |  | t |     |    |   |   |   |   |     |  |
|    | Arora  | 20 | В   |    |   | 0    | 0    |   | 8    |    |  | i |     |    |   |   |   |   |     |  |
|    |        |    |     |    |   |      |      |   |      |    |  | ٧ |     |    |   |   |   |   |     |  |
|    |        |    |     |    |   |      |      |   |      |    |  | е |     |    |   |   |   |   |     |  |
| М  | Anuj   | 00 | AM  | ID |   | 07-  | 07-  | 6 | 12-  | No |  | Α | NA  |    | 1 | 1 | 2 | 1 | AC, |  |
| r. | Khann  | 02 | YPK |    |   | Jun- | Jun- | 0 | Jul- |    |  | С |     |    |   |   | 1 |   | SC, |  |
|    | a      | 50 | 291 |    |   | 202  | 202  |   | 197  |    |  | t |     |    |   |   | 1 |   | RC  |  |
|    |        | 87 | 4R  |    |   | 1    | 1    |   | 3    |    |  | i |     |    |   |   | 1 |   |     |  |
|    |        |    |     |    |   |      |      |   |      |    |  | ٧ |     |    |   |   |   |   |     |  |
|    |        |    |     |    |   |      |      |   |      |    |  | е |     |    |   |   |   |   |     |  |
| М  | Pallav | 09 | AM  | ID |   | 27-  | 27-  | 6 | 03-  | No |  | Α | NA  |    | 1 | 1 | 0 | 0 |     |  |
| s. | i      | 68 | VPS |    |   | Jul- | Jul- | 0 | Apr- |    |  | С |     |    |   |   |   |   |     |  |
|    | Khand  | 55 | 044 |    |   | 202  | 202  |   | 197  |    |  | t |     |    |   |   |   |   |     |  |
|    | elwal  | 35 | OB  |    |   | 2    | 2    |   | 8    |    |  | i |     |    |   |   |   |   |     |  |
|    |        |    |     |    |   |      |      |   |      |    |  | ٧ |     |    |   |   |   |   |     |  |
|    |        |    |     |    |   |      |      |   |      |    |  | е |     |    |   |   |   |   |     |  |

| Company Remarks        |     |
|------------------------|-----|
| Whether Regular        | Yes |
| chairperson appointed  |     |
| Whether Chairperson is | Yes |
| related to MD or CEO   |     |

## ii. Composition of Committees

### a. Audit Committee

| Sr. | Name of Committee      | Category | Chairperson/Member | Date of Appointment | Date of Cessation |
|-----|------------------------|----------|--------------------|---------------------|-------------------|
| No. | members                |          |                    |                     |                   |
| 1   | Mahesh Prasad Mehrotra | ID       | Chairperson        | 29-Dec-2000         |                   |
| 2   | Gaurav Goel            | ED       | Member             | 27-May-2015         |                   |
| 3   | Yashwardhan Poddar     | ID       | Member             | 02-Feb-2021         |                   |
| 4   | Anuj Khanna            | ID       | Member             | 18-Sep-2021         |                   |

| Company Remarks       |     |
|-----------------------|-----|
| Whether Regular       | Yes |
| chairperson appointed |     |

## b. Stakeholders Relationship Committee

| Sr. | Name of Committee  | Category | Chairperson/Member | Date of     | Date of Cessation |
|-----|--------------------|----------|--------------------|-------------|-------------------|
| No. | members            |          |                    | Appointment |                   |
| 1   | Anuj Khanna        | ID       | Chairperson        | 04-May-2022 |                   |
| 2   | Gaurav Goel        | ED       | Member             | 04-May-2022 |                   |
| 3   | Yashwardhan Poddar | ID       | Member             | 06-Nov-2020 |                   |

| Company Remarks       |     |
|-----------------------|-----|
| Whether Regular       | Yes |
| chairperson appointed |     |

c. Risk Management Committee

| Sr. | Name of Committee | Category | Chairperson/Member | Date of Appointment | Date of Cessation |
|-----|-------------------|----------|--------------------|---------------------|-------------------|
| No. | members           |          |                    |                     |                   |
| 1   | Gaurav Goel       | ED       | Chairperson        | 12-Nov-2014         |                   |
| 2   | Anuj Khanna       | ID       | Member             | 04-May-2022         |                   |
| 3   | Anant Pande       | ED       | Member             | 27-Jul-2022         |                   |

| Company Remarks       |     |
|-----------------------|-----|
| Whether Regular       | Yes |
| chairperson appointed |     |

### d. Nomination and Remuneration Committee

| Sr. | Name of Committee  | Category | Chairperson/Member | Date of Appointment | Date of Cessation |
|-----|--------------------|----------|--------------------|---------------------|-------------------|
| No. | members            |          |                    |                     |                   |
| 1   | Mahesh Prasad      | ID       | Chairperson        | 31-Dec-2001         |                   |
|     | Mehrotra           |          |                    |                     |                   |
| 2   | Satpal Kumar Arora | ID       | Member             | 06-Nov-2020         |                   |
| 3   | Yashwardhan Poddar | ID       | Member             | 04-May-2022         |                   |

| Company Remarks       |     |
|-----------------------|-----|
| Whether Regular       | Yes |
| chairperson appointed |     |

### iii. Meeting of Board of Directors

| Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order) | Whether<br>requirement<br>of Quorum<br>met (Yes/No) | Total Number of Directors as on date of the meeting | Number of Directors present (All directors including Independent Director) | No. of Independent Directors attending the meeting |
|-------------------------------------------------------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|----------------------------------------------------------------------------|----------------------------------------------------|
| 27-Jul-2022                                                                                     | Yes                                                 | 8                                                   | 6                                                                          | 4                                                  |
| 20-Oct-2022                                                                                     | Yes                                                 | 8                                                   | 7                                                                          | 4                                                  |

| Company Remarks               |    |
|-------------------------------|----|
| Maximum gap between any       | 84 |
| two consecutive (in number of |    |

days)

## iv. Meeting of Committees

| Name of the<br>Committee            | Date(s) of meeting<br>(Enter dates of<br>Previous quarter<br>and Current<br>quarter in<br>chronological<br>order) | Whether requiremen t of Quorum met (Yes/No) | Total Number of Directors in the Committee as on date of the meeting | Number of Directors present (All directors including Independent Director) | Number of<br>Independent<br>directors<br>attending the<br>meeting | Number of Members attending the Meeting (Other than Board of Directors) |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------|----------------------------------------------------------------------|----------------------------------------------------------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------------|
| Audit<br>Committee                  | 27-Jul-2022                                                                                                       | Yes                                         | 4                                                                    | 3                                                                          | 2                                                                 | 0                                                                       |
| Audit<br>Committee                  | 20-Oct-2022                                                                                                       | Yes                                         | 4                                                                    | 3                                                                          | 2                                                                 | 0                                                                       |
| Nomination & Remuneration Committee | 27-Jul-2022                                                                                                       | Yes                                         | 3                                                                    | 2                                                                          | 2                                                                 | 0                                                                       |
| Risk<br>Management<br>Committee     | 27-Jul-2022                                                                                                       | Yes                                         | 3                                                                    | 3                                                                          | 1                                                                 | 0                                                                       |

| Company Remarks                 |    |
|---------------------------------|----|
| Maximum gap between any two     | 84 |
| consecutive (in number of days) |    |
| [Only for Audit Committee]      |    |
|                                 |    |

#### v. Related Party Transactions

| Subject                                                                                                | Compliance status<br>(Yes/No/NA) | Remark |
|--------------------------------------------------------------------------------------------------------|----------------------------------|--------|
| Whether prior approval of audit committee obtained                                                     | Yes                              |        |
| Whether shareholder approval obtained for material RPT                                                 | Not Applicable                   |        |
| Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee | Not Applicable                   |        |

| Disclosure of notes on related  |  |  |  |
|---------------------------------|--|--|--|
| party transactions and          |  |  |  |
| Disclosure of notes of material |  |  |  |
| related party transactions      |  |  |  |

The omnibus approval for the Related Party Transactions was taken in the Audit Committee Meeting and Board Meeting held on 20th October, 2022. The transactions after the approval will be reviewed by the Audit Committee in the meeting that will be held for quarter ended 31st December, 2022.

#### VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee Yes
  - b. Nomination & remuneration committee Yes
  - c. Stakeholders relationship committee Yes
  - d. Risk management committee (applicable to the top 1000 listed entities) Yes
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- Yes
- 5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. **Yes** b. Any comments/observations/advice of Board of Directors may be mentioned here:

Name : Aparna Goel

Designation : Company Secretary & Compliance Officer